

Logic Model Worksheet

CADE Summer Training 2022

****Content of this worksheet has been modified from the Colorado Office of Behavioral Health's Evaluation Plan Worksheet****

The purpose of this document is to provide a tool to assist campuses in working more effectively and efficiently towards achieving program goals and objectives. This tool outlines various roles and responsibilities for data monitoring and evaluation, and organizes plans for data collection, analysis, use, and quality.

I. Reasoning behind the Project

Summarize the motivation behind the intended project who is involved in working toward the intended change.

a. Vision Statement

List your organization's vision statement. This helps users of this document link project activities and our work in monitoring and evaluation to our fundamental reason for coming together.

b. Prevention Program Summary

In, at most, two short paragraphs describe how your prevention team will work toward achieving your mission during this 3-year grant. In this summary include details such as:

- 1. What are the needs in your community?*
- 2. How are you targeting those needs with programming?*
- 3. What strategies are you using?*
- 4. What are your organization's major goals?*

II. Evaluation Plan

Instructions: In this section you will brainstorm questions that will help you to determine your output objectives, outcome objectives, and impact goal(s). Based on those questions, outline each objective or goal statement including how you will measure that item (indicator), which data source you will use, how often you will assess the data (timeline), and who is responsible for assessing it. All indicators should have numeric values attached (e.g., numbers or percentages). Rows may be added to the tables, as necessary.

a. *Output (process) objectives demonstrate how a program outcome or impact was achieved by documenting the process of an implementation. The focus of process goals is on the types and quantities of services delivered, the beneficiaries of those services, and the resources used to deliver the services. Outputs, process data, are typically collected through the Colorado Prevention System (CPS). The who, what, where*

Output objective statements should answer the following questions:

- What programs/strategies will be implemented?
- How many times will each program/strategy occur per year, or total during the grant?
- Who will be served (counts and/or demographics)?
- When and where will services occur?
- How will program/strategy fidelity be monitored (if applicable)?

Output Objective Statement	Process Indicator(s)	Data Source	Timeline	Responsibilities

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b. **Outcome objectives** assess the effectiveness of a program in producing changes in attitudes, behaviors, skills, or beliefs. Outcome goals focus on questions that ask what happened to program participants, and how much of a difference the program made to them.

Outcome objective statements should answer the following questions:

- What change in attitudes, behaviors, skills, or beliefs do you expect to see as a result of your program/strategy?
- How will you know if implemented activities were effective?
- What change is relevant, reasonable, and feasible?
- Who is the group of people providing the data (e.g., program participants)?
- What tools will be used to measure the change?

Include at least one 3-year outcome statement. This statement should encapsulate an outcome goal which your organization aims to meet by the end of grant year 3. You may also include as many additional outcome objective statements as you wish.

Outcome Objective Statement	Outcome Indicator(s)	Data Source	Timeline	Responsibilities

Impact goals relate to a program’s missions or value statements. These goals are oriented toward long-term, big-picture effects of the program on the incidence of the problem and its effects on the community at large.

Impact goal statements should answer the following questions:

- What long term impact do you want your programming to have on your community?
- In what ways will people be better off for your programming being in the community?

Impact Goal Statement	Impact Indicator(s)	Data Source	Timeline	Responsibilities

III. Logic Model

PURPOSE OR MISSION

Single-sentence purpose/objective statement for the work captured in the logic model

PURPOSE OR MISSION				
INPUTS	ACTIVITIES	OUTPUTS	OUTCOMES	IMPACTS

CONTEXT OR CONDITIONS

Three sentences, or list, of community context in which this work is being conducted that impact the work captured above

Dissemination Plan

Instructions: Now that you have created your Logic Model, you will determine your plan for disseminating, or distributing, your results. The following table will help guide your decisions and function as a guide while creating reports. Before filling in the table, please provide two sentences about your overall distribution plan.

Overall Plan:

{Insert overall distribution plan here}

AUDIENCE	PURPOSE	DATA ELEMENT(S)	TIMELINE	METHOD OF DISTRIBUTION
Recipient of the results (e.g., Student Affairs, Campus President, Campus Leaders, Student Government, etc.)	Why does this audience want the information?	What data elements will be shared with the audience?	How often will the data be shared?	What is the best method (format, distribution) for disseminating this information?

IV. Evaluation Team - Roles and Responsibilities

This section should include all individuals who are involved with data and evaluation work. This table should be updated any time there are staff changes within the organization.

INDIVIDUAL	ORGANIZATION	TITLE	RESPONSIBILITIES	EMAIL



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